

## Career Moves Project Workplan

Phase, expected completion date	Activity	Outcome
March 2022- May 2022	Project begins with hiring and planning, marketing and recruitment, curriculum updates, and portal updates	Project team hired and marketing and recruitment underway
April 2022	Career Coaches, Career Coach Team Lead, and program admin complete EDI training I	Increased understanding of barriers facing equity-seeking groups and ways to best support
May 2022	Research components adapted to facilitate project research	Surveys updated, additional questions included, and expanded research scope determined
May 2022	Program launches	Forty (40) participants begin program
May 2022- January 2023	Recruitment of equity seeking groups continues for cohort one	One hundred (100) participants recruited to the program
July 2022- December 2022	Follow up with pilot participants to understand employment outcomes	Participants from pilot respond to follow up surveys and outreach
August 2022- December 2022	Curriculum continuous improvement based on participant feedback	Curriculum reviewed and adapted based on participant feedback and program learnings
September 2022	Cohort Progression	Most participants in the first cohort progress to Phase II and begin accessing funds for further training.
October 2022	Career Coaches and program admin complete EDI training II	Increased understanding of barriers facing equity-seeking groups and ways to best support
January 2023	Recruitment of equity seeking groups continues for cohort two	Two hundred (200) participants total recruited to the program
January 2023	Cohort Completion	Participants from cohort one complete the program and move forward in further education or employment
May 2023	Cohort Progression	Most participants in the second cohort progress to Phase II and begin accessing funds for further training
June 2023-July 2023	Ongoing data collection to understand participant outcomes	Completed participants respond to surveys and outreach
August 2023	Cohorts Complete	Participants from cohort two complete the program and move forward in further education or employment
September 2023	Project Completion	Final report and program evaluation and research completed
November 2023	Additional outreach to understand participant outcomes	Final report on research and outcomes provided to FSC